REPORT OF 3rd MEETING OF EXECUTIVE COMMITTEE OF KERELA STATE DRUGS CONTROL ENFORCEMENT OFFICERS ASSOCIATION HELD ON 14th OCTOBER 2017 AT ERNAKULAM

The following members were attended the meeting.

1. Sri. Jayan P.M. (President)

2. Sri. Sreekumar P.K. (Vice-President)

3.Sri.Shaji P.H (Treasurer)

4. Sri.Nishith M.C (General Secretary)

5. Sri.Praveen M (Executive member)

6. Smt.Mahalakshmy R (Executive member)

7. Sri.Sarathkumar S (Executive member)

8. Smt. Moniveena M.G (Executive member)

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The meeting started at 10.30am. Sri.Jayan P.M., President, KSDCEOA welcomed and greeted the participants. He informed the members about various initiatives taken by the Association during the last eight months. He also added the importance and agenda of the third executive meeting and future plans to be adopted for the welfare of our department. He invited General Secretary to detail the past activities done by KSDCEOA and the agenda to be taken for discussion by the committee.

Secretary briefed the actions taken by the Association from 01-02-2017 to 14-10-2017 and detailed as below.

1. Designed a website for the association. Web address is www.ksdceoa.com. The details of the activities are regularly uploaded in the website for information to the members.

2. Started registration process for official registration of Association. An application for the same was submitted before the Drugs Controller on 24-05-2017 for forwarding to P & ARD through H & FWD.

3. KSDCEOA was invited and involved in the drafting of amendment in the Special Rules for the Department with regard to the qualification and method of appointment of Deputy Drugs Controller (Ayu) along with other service Associations. Representatives from KSDCEOA attended the meetings held by Deputy Secretary (Health) at Secretariat.

4. An official logo was designed for the Association.

5. We submitted a representation before the Under Secretary (Drugs), Government of India, New Delhi in connection with the Gazette Notification No. GSR 319(E) dated 31/03/2017 and informed comments and suggestions of our Association before the Central Government in the matter concerned.

6. A send-off function was arranged at Hotel Mahanami, Aluva on 28-05-2017 for the retiring officers of our department.

7. We have forwarded a representation before the Additional Chief Secretary, Department of Health and Family Welfare, Government of Kerala on 09-06-2017 to fill the post of Drugs Controller. Also requested the Government to constitute Departmental Promotion Committee at the earliest for giving promotion to the officers in the Department.

8. On behalf of the Association, handed over a wheel Chair to Bishop Walls Charitable Hospital, Near Attappady and extended our helping hand towards the poor people in the public. The expense towards the same was contributed by the association office bearers.

9. We informed our concern about the frequent interruption to access departmental software and difficulties faced by the officers in the department to the Drugs Controller on 26/08/2017.

10. A representation was submitted before the Drugs Controller for forwarding to the Additional Chief Secretary to Government (Finance) in connection with the existing anomalies in the 10th pay revision order published by the Government.

AGENDA OF THE MEETING

1. Scope for amendment in the Departmental Special Rule 2007.

2. Discussion of existing file for department expansion which was pending before the Government and the chances for expansion as per the recommendation of 52nd Drugs Consultative Committee.

3. Problems faced by officers during the official works and need for improving infrastructure facilities of department.

4. Action plan to be taken to constitute Departmental Promotion Committee immediately.

5. Discussion on the current status and follow up action of already submitted application including registration of association, pay revision etc.

6. Conduction of Special Training Programme to sharpen the technical knowhow of the regulatory officers.

7. Drug Safety Day Celebration.

8. Family get together of regulatory officers in the department.

9.Analysing last four months Association activities and planning for better implementation of future activities of Association.

DISCUSSIONS AND DECISIONS OF EXECUTIVE COMMITTEE

1. Proposal for Department Expansion:

Committee opined that the existing organizational structure of the department is of the year 1999 and no departmental expansion has been taken place thereafter. The committee examined that many departments get a number of posts sanctioned, but ours is stagnant for the past many years. Hence committee unanimously took a decision to draft a proposal for departmental expansion for submitting before the Government. It is also decided to study the organizational structure of different State Departments in order to frame draft proposal. A six member sub-committee was constituted with the aforesaid aim and entrusted the following members to study organizational structure, staff pattern, promotion chances etc. of other State Departments concerned.

1. Nishith M.C-Karnataka and Punjab

2.Praveen M-Tamil Nadu and Gujarat

3. Moniveena M G- Andhra Pradesh and Telangana

4. Mahalakshmy R-Maharashtra and Madhya Pradesh

5. Anas-Haryana and Goa

6. Sarath-Rajastha and West Bengal.

The officers are required to submit the report before the Executive Committee on or before 30/10/2017. The report will be viewed by the committee in detail and acceptable recommendations will be considered for preparation of proposal for departmental expansion.

Also the committee viewed that the number of shops are increasing nowadays. Besides the proposal should also highlight the details of detection and prevention of Not of Standard Quality/Banned/Misbranded drug in the market, Inspection to check narcotic drug misuse, Price Control verification, Poison Rule implementation, Monitoring of quality of Cosmetics and Medical Devices in the market etc. Committee also decided to consolidate the data of drugs that are declared as Not of Standard Quality within and outside the state and will try to highlight the work load headed by each inspectors in the districts of their jurisdiction concerned. Recommendation of 52nd DCC meeting report will also be considered for preparing the proposal.

KSDCEOA planned to submit the proposal in the month of December 2017 after detailed study and recommendations from each of our members. Movement of existing file with regard to departmental expansion which is pending before the Government will also be regularly monitored by the Association.

2. Registration of Association

Committee examined that registration of association is a needy thing for representing all our requests before Government for getting consideration. Hence Committee opined that the matter of Special Rule Amendments will be taken for discussion only after completing registration process. Also, entrusted Moniveena M.G to follow up the actions in the above file.

3. Evaluation of difficulties faced by Officers

Each member had a single voice & opinion in the matter that many of our offices, not having vehicle for transportation and officers have to travel long distances for executing their duties depending exclusively on public transportation facilities. Unavailability of proper transportation facility is one among the major difficulties faced by all officers in the department. This matter will also be taken consideration in the proposal for expansion.

4. Departmental Promotion Committee

Committee examined that a representation has already been given before the Government to constitute DPC urgently. It is also understood that the file for constituting DPC is already reached in the Secretariat and follow up action will be continued from our end. Also, decided to request the incumbents who are benefited from the DPC, to come up forward to push the file in the concerned Sections and necessary support and assistance will be provided from KSDCEOA.

5. 10^{th} Pay Revision Order

A proposal for rectification of anomalies in the pay scale of officers in the 10^{th} pay revision order was already submitted before the Drugs Controller, Kerala State. Committee entrusted Moniveena M.G to follow-up the file in the Department for forwarding to Chief Secretary to Government (Finance) with proper recommendations of Drugs Controller urgently.

6. Pharmacy Week Celebrations

Kerala State Pharmacy Graduates Association is conducting a programme in connection with Pharmacy Week Celebrations at Thrissur Town Hall on 16 to 17/11/2017. KSDCEOA decided to participate in the programme and a stall for exhibition will be sponsored by us.

7. Drug Safety Day Celebration

The date in which the Drug Safety Day was celebrated, questioned by some of the members in the meeting. Committee decided to celebrate Drug Safety Day on a unique date

which is relevant and most important for our department. Hence it is examined that the day in which the Drug Department formed in the state will be appropriate for Drug Safety Celebration. The date for Drug Safety Day celebration will be announced soon after finalizing the date.

8. Special Training Programme

Committee also decided to conduct Special Training Programme for executive officers in the department to improve their "Knowledge and Skill" in their field of inspection.

9. Family Get together

Committee viewed that family get together is an occasion for developing inter relationship among our members. It is also an entertainment for officers leaving a time relaxed from their tight schedule of works. Hence a family get together will also be arranged in the month of November 2017. The place for gathering will be announced later.

Executive committee meeting ended at 1.30pm and disbursed after lunch.

Yours faithfully

Sd/-	Sd/-
JAYAN P.M	NISHITH M.C
President	General Secretary